

~~SECRET~~
MONTHLY REPORT FOR THE MAP LIBRARY DIVISION

August 1957

1. Summary of Statistics for Receipts, Processing and Disbursement of the Map Library Division, August 1957 (on next page).

2. For the Reference Branch, August 1957 was the busiest August on record. Also, there were 108 more requests in August 1957 than during the busiest month of 1956. 1,356 requests for maps were filled, a 9% increase over July, with 25,608 maps required to fill these requests. An additional 51 requirements for volumes, 163 requests for Place Name information, and 209 calls for miscellaneous information brought the total requests for the Reference Branch up to 1,779. The Air Target Unit serviced another 147 requests, a 31% increase over last month. Included in the Reference Branch requests were: a) page-size maps for Under Secretary Herter and Ambassador Richards, for use in connection with their Malayan Independence Celebration trip; b) maps for the conference room in the Administration Building; and c) maps to CINCPAC for Rear Admiral Layton. Time spent by the Reference Branch on Depository maintenance and selection of materials was curtailed during August for an indefinite period. With vacation periods cutting in on the availability of Reference personnel, and [redacted] at IOC for the entire month of September, little, if any, Vital Storage work can be undertaken in September.

3. With the help of the temporary summer employees, the major portion of the filing backlog in the Processing Branch has been completed. The Cataloging Section, as a result of a survey of backlog holdings, has a plan to screen and process all backlog materials by September 1958. A revision of the Area Breakdown for Africa was also completed and all backlog materials on Africa were cataloged.

25X1A9a 25X1A9a 25X1A9a 25X1A6a 25X1A6a
25X1A6a [redacted] plans to return to the U.S. from his [redacted] post by 25X1X7
11 September, [redacted] will depart for their [redacted]

[redacted] posts as soon as the hiring freeze [redacted] is lifted. It is expected that [redacted] will leave 30 September on a 25X1A6a
four-month procurement mission in Denmark and Belgium. [redacted] who

25X1A6a is to be the new [redacted] was briefed
on her assignment recently. [redacted] will be [redacted] until early 25X1A9a

25X1A6a October, when he will [redacted] A request has been
submitted to ARA for a mission to [redacted] to start soon after 25X1X7
[redacted] returns [redacted] after spending several days in

25X1A6a [redacted] made a return trip [redacted] and while there reached an
agreement with the [redacted] concerning U.S. 25X1X7
25X1A6a Government printing of the Survey's map output. The first map to be
printed will be a 1:250,000 administrative map. [redacted] back

25X1A9a 25X1A9a 25X1A9a 25X1A9a

MAP LIBRARY DIVISION
SUMMARY OF STATISTICS - AUGUST 1957

RECEIPTS (For retention in Map Library)

<u>Maps</u>	<u>Specialty Map Sheets</u>	<u>Series Map Sheets</u>	<u>Total Map Sheets</u>
a. Made in CIA/D/GC	*11,614	0	11,614
b. On automatic receipt and purchases for stock	8,459	7,981	16,440
c. From other domestic sources	334	0	334
d. From foreign sources	631	790	1,421
e. From foreign sources for stock	224	0	224
TOTAL	21,262	8,771	30,033

Atlases and other reference materials

	<u>Total Volumes</u>
a. On automatic receipt and purchases for stock	1,791
b. From other domestic sources	18
c. From foreign sources	593
TOTAL	2,402

PROCESSINGMap Cataloging

	<u>Titles</u>	<u>Sheets/Volumes</u>
a. Special maps made in CIA/D/GC	128	128
b. Special maps - All others	454	727
c. Series indexed and cataloged	40	3,673
TOTAL	622	4,528

Cataloging, etc. of Reference materials

a. Atlases	6	7
b. Place-name volumes	6	12
c. Publisher's catalogs	0	0
d. Other reference volumes	28	48
TOTAL	40	67

DISEURSEMENTSMaps

	<u>Requests</u>	<u>Titles</u>	<u>Requests/Volumes</u>
a. To domestic establishments			
1. To CIA	919	5,396	20,731
2. To Department of State	270	653	1,328
3. To Department of Defense	159	856	4,290
a) Department of the Army	85	439	1,523
b) Department of the Navy	22	126	932
c) Department of the Air Force	35	165	1,140
d) Other components of Defense	17	126	695
4. Other government agencies	99	439	1,987
b. To establishments overseas			
	27	216	673
	1	10	23
TOTAL	1,475	7,575	29,032

25X1X7

25X1X7

Atlases and other reference materials

a. To domestic establishments	69	387	719
	1	75	18
TOTAL	70	462	903

Information

a. Place-name questions	163
b. Other reference inquiries	
TOTAL	372

25X1A6a

25X1A6a

25X1A9a

from a short mission [REDACTED] is planning to leave for a one-month mission [REDACTED] beginning 23 September. [REDACTED] has been conducting procurement in prefectures outside of Tokyo. The Embassy in Djakarta has cabled approval for him to visit Indonesia. If this trip is approved by the Department Bureau, it will start 23 October, and will include visits to Malaya, Singapore, and Hong Kong.

25X1A9a

5. Eight new requirements were submitted to OO/C during the month. [REDACTED] of the [REDACTED] was in Washington for four days of consultation.

25X1A6a

6. Items of interest received during the month include: a) "Map of Southeastern Arabia," 1:5,000,000, Cities Service Oil Co.; b) "Map of Ragusa (Sicily) Oil Fields and Surrounding Vicinity," 1 June 1957; c) Photo copies of a 1957 Bulgarian-published city plan of Sofia; and d) 45 maps, each with an accompanying study on highways and railways in East Germany, Austria, Czechoslovakia, Poland, and Hungary, from USAREUR.

25X1A9a

7. On 28 August, [REDACTED] returned to duty in the Cataloging Section, after a three-month leave of absence. [REDACTED] who has been working in the Cataloging Section as a summer employee, will continue to work in the Section, as a permanent employee. He is in charge of the Map Catalog Card Filing.

25X1A9a

8. Outgoing communications for August reached a new record total of 283. 216 items related to foreign procurement and 67 to domestic correspondence.

~~SECRET~~

FISCAL STATEMENT

	25X1A1a	<u>TOTAL</u> <u>FY-1958</u>	<u>SPENT IN</u> <u>AUGUST</u>	<u>SPENT TO</u> <u>DATE</u>	<u>BALANCE END</u> <u>AUGUST 1957</u>
<u>06 Printing and Reproduction</u>					
<u>07 Other Contractual Services</u>					
National Archives					
<u>08 Supplies and Materials</u>					
AMS					
Paper Maps					
Plastic Maps					
AGS					
NGS					
USGS					
Supplies					
Materials					
<u>09 Equipment</u>					

-4-

~~SECRET~~